

From: [Oldroyd, Shelby Q.](#)
To: [Kleinbub, Christian](#); [Stephens, Gabrielle](#)
Cc: [Savage, Shari](#); [Vankeerbergen, Bernadette](#); [Heysel, Garrett](#)
Subject: History of Art 7191
Date: Thursday, April 18, 2019 1:02:00 PM

Good afternoon,

On Tuesday, April 9, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed a new course proposal for History of Art 7191.

The Panel unanimously approved the request with the following contingencies and recommendations:

- Contingency: The panel is uncertain if the course load and required internship hours are adequate for a 2 credit hour course. The panel would like a rationale for how the department chose 5 contact hours weekly and 2 credit hours for the course.
- Contingency: The course should be fixed 2 credit hours and repeatable for 6 credit hours, not variable from 1 to 3 credit hours.
- Contingency: A minimum percentage to achieve a satisfactory in the course needs to be included with the grading information (e.g. 70% to receive a satisfactory).
- Contingency: The syllabus includes an outdated disability statement on page 4. The disability statement, which can also be found in the Arts and Sciences Curriculum and Assessment Operations Manual, should be as follows:
 - The University strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please let me know immediately so that we can privately discuss options. To establish reasonable accommodations, I may request that you register with Student Life Disability Services. After registration, make arrangements with me as soon as possible to discuss your accommodations so that they may be implemented in a timely fashion. SLDS contact information: slds@osu.edu; 614-292-3307; slds.osu.edu; 098 Baker Hall, 113 W. 12th Avenue.
- Contingency: The subsidy level should be doctoral, not masters. The intended rank should be masters and doctoral.
- Recommendation: Clarify how attendance will be evaluated. How will students' grades be impacted if they miss class and do not make up course work?
- Recommendation: The panel suggests using "internship" or "applied learning" in the course description rather than "formal independent study."

I will return History of Art 7191 to the department queue via curriculum.osu.edu in order to address the Panel's requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Shari Savage (faculty Chair of the A&H1 Panel; cc'd on this e-mail), or me.

Best wishes,
Shelby

Shelby Oldroyd
Curriculum and Assessment Assistant
College of Arts and Sciences
154E Denney Hall, 164 Annie & John Glenn Ave.
Columbus, OH 43210

Phone: 614-292-6248

<http://ascas.osu.edu>